

## District Committee Position Description

### POSITION - CHAIR: RYLA COMMITTEE

*Initially reports to Service Programmes and Projects Board Member, but this will likely change during the year as functions move from District to the Regional Council*

#### Function

The Rotary Youth Leadership Award (RYLA) committee is responsible for delivery of RYLA camp(s) on behalf of the clubs in the district.

#### Role

Lead the RYLA committee to effectively deliver the function described above by undertaking the tasks listed below.

#### Tasks

1. Plan RYLA camp(s) – secure venue, plan programme, appoint facilitators and other personnel to deliver the programme
2. Ensure the continuity of the programs content and standard.
3. Oversee the required clearances for all committee and program leadership team members.
4. Plan selection and training days for program leadership team in conjunction with the RYPEN committee
5. Work with the committee treasurer to formulate a budget to deliver the programme on a cost neutral basis
6. Oversee program Registrar to Manage course applications, allocation of sponsor clubs and engagement of applicants.
7. Promote support of RYLA programme to the clubs in the District and locate annual program sponsor club.
8. Undertake post programme survey of participants and sponsor clubs to ascertain programme satisfaction
9. Support RYLA Alumni engagement and events

#### Objectives

- Deliver at least one RYLA programme
- Cost neutral
- Zero 'no shows'

#### KPIs (measurements of success)

- Less than 10% no show
- Over 90% satisfied or better responses from participants and sponsor clubs
- At least cost neutral